



BOARD OF COMMISSIONERS' MINUTES

Tuesday, March 8, 2016, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE – LED BY *NICHOLAS ISHLER* – BOY SCOUT TROOP 45

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the Agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

The Board of Centre County Commissioners met for their meeting on Tuesday, March 8, 2016 at 10:00 PM. In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice-Chair; Steven G. Dershem, Commissioner; Denise L. Elbell, Acting County Administrator; Natalie Corman, Deputy County Administrator/Human Services Administrator; Elizabeth Dupuis, County Solicitor; and Executive Secretary Kimberly C. Smeltzer.

Representatives present from the news media included Jeremy Hartley, Kerry Webster, Gary Sinderson, and Aaron Thomas.

County Personnel present included Joe Davidson, Deb Immel, Tom McDermott, Dale Neff, and Linda Marshall

Visitors present were Nicholas Ishler, Johnny Mateo, Brian Allen, Rebecca Timchak, Gregg Paladina, Melissa Ishler and Luciano Sormani.

C-NET Staff were present

The meeting was called to order at 10:00 by Commissioner Pipe.

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IV. MEETING MINUTES

- A. Motion by Commissioner Higgins to approve the Minutes from the Board of Commissioners meeting held Tuesday, March 1, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

V. ACTION ITEMS

- A. Motion by Commissioner Higgins to approve the Check Run dated March 4, 2016 in the amount of \$6,064,915.98. Motion seconded by Commissioner Dershem and unanimously approved.

VI. Motion by Commissioner Higgins to *approve* the following (A-B) Consent Agenda Items:

A. PROBATION

- i. Owner County Agreement between the County and Central Counties Youth Center, jointly owned by Centre, Huntingdon, Mifflin, Clearfield & Clinton counties to utilize the regional juvenile detention facility. The agreement total is \$145,433 with the source of funding as follows: State \$72,716.50; County \$72,716.50 effective until December 31, 2016 - Dept. 301.

B. AGING/VETERANS AFFAIRS/TRANSPORTATION

- i. Agreements between the Nittany Mall and the Office of Aging, Office of Veterans Affairs and Office of Transportation to participate in the 27th Annual Adult Health and Lifestyle Expo. The agreement total is as follows: Aging \$150; Transportation \$50; Veterans Affairs \$50 with the source of funding as follows: State \$200; County \$50 effective May 19, 2016.

Motion seconded by Commissioner Dershem and unanimously approved.

VII. Motion by Commissioner Higgins to *add* the following (A-G) to the Consent Agenda for Tuesday, March 22, 2016:

A. Recorder of Deeds

- i. Motion by Commissioner Higgins to add the Contract between the County and The DRS Group for a maintenance agreement for ScanPro 3000. The contract total is \$995 with the source of funding as Records Improvement Fund for the period March 8, 2016 to February 29, 2017.

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B. Prothonotary

- i. Contract between the County and Delafield, McGee & Jones, PC to serve as Solicitor for the Prothonotary and Clerk of Courts Office. The contract total is \$2,500 for the period January 1, 2016 to December 31, 2016.

C. MH/ID/EI-D&A

- i. Contract Addendum between the County and JS Transport to allow for monies to provide additional emergency transportation services for mental health consumers. The contract total is \$9,000 with the source of funding as follows: State \$8,579; County \$421 for the period February 18, 2016 to June 30, 2016.

D. Emergency Communications – 9-1-1

- i. Contract Renewal between the County and Emerson Network Power, Liebert Services, Inc. to provide maintenance and support for the UPS (Uninterruptible Power System). The contract total is \$6,919.18 with the source of funding as 911ELG for the period March 23, 2016 to March 22, 2017.

E. Prison

- i. Contract between the County and Juniata County to house Tenant Inmates at a rate of \$65/day for the period January 8, 2016 to December 31, 2016.

F. Planning & Community Development - Housing

- i. Bank Agreement between the County and Core Mortgage Services for approval as a participating lender for the Centre County First Time Home Buyer Program.

G. Commissioners

- i. Contract between the County and Kronos, Inc. to upgrade the Time & Attendance System to Version 8 including training, software, time clocks and maintenance and support. The contract total is \$110,000 for the period March 15, 2016 to December 31, 2016.

Motion seconded by Commissioner Dershem and unanimously approved.

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VIII. DISCUSSION ITEMS

- A. Commissioner Higgins showed a presentation and spoke about the *Philipsburg Business Incubator Design Contest*. The following folks were present to speak about the contest: Gregg Paladina, Becky Timchak, and Luciano Sormani.

IX. CORRESPONDENCE RECEIVED

The following correspondence was received in the Commissioners' Office and will be handled appropriately.

- a. PA Probation & Parole – Supervision Fund Agreement
- b. Commonwealth of PA – Adult – SFPP - \$65,643.51
- c. Centre Region Planning – Agenda – 2/23/16
- d. Commonwealth of PA – WNV - \$944.61
- e. Nauman Smith – Right to Know Invoice - \$3,565.81
- f. International Association Heat & Frost Allied Workers – Penn State – Out of State Contractors
- g. PEMA – Single Audit Report

X. RECOGNITIONS

None

XI. C-NET REQUESTS

- A. Motion by Commissioner Higgins to add the approval of the sponsorship of the League of Women Voters of Centre County – Candidates Night to the Consent Agenda for Tuesday, March 22, 2016. The event will be held Tuesday, March 29, 2016 beginning at 7:00 PM at the State College Borough Building, 243 S. Allen Street, State College, PA in Council Chambers. Motion seconded by Commissioner Dershem and unanimously approved.

XII. REPORTS – ANNOUNCEMENTS – ELECTIONS

- A. Commissioner Dershem reported there are currently 107,993 registered voters in Centre County.
- B. Mrs. Elbell announced an Executive Session was held Tuesday, March 1, 2016 from 11:15 AM – 12:30 PM to discuss litigation.

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C. ANNOUNCEMENTS

The Board of Commissioners meeting scheduled for Tuesday, March 15, 2016 has been cancelled due to the Board attending the CCAP Conference in Harrisburg.

Tuesday, March 8, 2016

Board of Commissioners – 10:00 AM – Room 146WB

Solicitor Meeting – 11:00 AM

Meeting with Clinton County – ATV Trail Development

Wednesday, March 9, 2016

Department Head Meetings – 11:00 AM – 3:00 PM

Thursday, March 10, 2016

Prison Board – 8:00 AM - CCCF

BOC/Salary Board – 10:00 AM – Room 146WB

Friday, March 11, 2016

D. ELECTION ANNOUNCEMENTS

Monday, March 28, 2016

Last day to REGISTER before the Primary

Tuesday, April 19, 2016

Last day to apply for civilian absentee ballot

Friday, April 22, 2016

Last day for County Board of Elections to receive voted civilian absentee ballots

Tuesday, April 26, 2016

GENERAL PRIMARY

Wednesday, April 27, 2016

First day to REGISTER after Primary

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XIII. QUESTIONS FROM THE PRESS

- XIV. MOTION BY COMMISSIONER HIGGINS to adjourn the meeting at 10:55 AM. Motion seconded by Commissioner Dershem and unanimously approved.

ATTEST:

Denise L. Elbell, Acting Administrator

** An audio recording of the Commissioner's meeting can be accessed in the Commissioner's Office